



Comins Township  
2090 E. Miller Rd.  
Fairview, MI 4862  
989-848-5811

Date Approved: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Clerk: \_\_\_\_\_

***Nov/Dec Meeting December 3rd, 2024:*** Called to order at 6:00pm, Pledge lead by Supervisor Lori Lewis.

***Present:*** Supervisor Lori Lewis, Clerk Amanda Barajas, Treasurer Kevin Salsbury, Trustees Blake Synder & John Kuziel II & Deputy Clerk Courtney Eaves

***Others Present:*** Farley Dew, Amy Hensel, Kyle Yoder

***Public Comment:*** Supervisor reminded everyone that they are welcome to comment throughout our meetings.

***Discussion led by Supervisor Lori Lewis:***

1. *Planning Commission Chair, Kyle Yoder presented the Commission's recommendation for how to proceed on blight. Recommendation is to investigate developing a blight ordinance or adding it to our existing zoning ordinance when NEMCOG helps re-write our Master Plan and Ordinance #4.*
2. *Previous Boards "To-Do" list presented to consider for future reference.*
3. *As we transition to a board made up of entirely new members there will be adjustments needed to be made within the budget to accommodate for training and mileage associated with traveling to and from.*
4. *Street Signs need to be ordered before year end, while the cost is not none at this time, the board agreed to order all signs needing replaced instead of prolonging the replacement.*
5. *Mercantile Credit Cards need to be updated to reflect new members. Robert Murphy/Deborah Dew will be removed and Lori Lewis/Kevin Salsbury added.*
6. *Several Board Members need reappointment or replacement. It was proposed that Larry Diller and John McConnell be reappointed to the Zoning Board of Appeals. Kyle Yoder and John Kuziel II be reappointed to the Comins Township Planning Commission. Arisa Handrich's position on the Commission is open and Michelle Knepp has expressed interest, Supervisor Lori Lewis wishes to appoint Michelle to the open seat. All three of the Board of Review Members need reappointment including Diana Yoder, Delores Yoder, and Greg Tuttle. Tuttle has expressed interest in wanting to leave the Board but will fill in as needed, a replacement will need to be addressed soon. Debra Shumaker's term is coming to an end 12/31/2024 on the Oscoda County District Library. Discussion was made on whether to reappoint or continue the search for a new member that would better suit the needs the township has for a representative of our community. Ultimately the Board decided to find a new member.*
7. *Lori Lewis was formally appointed Zoning Administrator for Comins Township.*
8. *Clerk Amanda Barajas is working on an updated cemetery map both digitally and hard copies, with Chad that works with Finished Concrete to so our sidewalk plans.*
9. *Clerk Amanda Barajas presented increased rates for headstone foundations after a request from Tom Kauffman. Rates would increase to 25 cents per square inch, the going rate is anywhere from 35 to 45 cents per square inch.*
10. *Quarterly Budget Report dispersed for review by new members.*
11. *Snowplow bid from Trent Gascho (GSC, LLC) received and the board wishes to continue to use him for the 2024-2025 snow season.*
12. *Carpet and updates for the hall were discussed and will be revisited after the new year.*

***Agenda Items Approved:***

<i>Kuziel II/Synder</i>	<i>October 22<sup>nd</sup>, 2024, Regular Meeting Minutes</i>
<i>Barajas/Lewis</i>	<i>Replacement of damaged and missing street signs</i>
<i>Barajas/Synder</i>	<i>Remove Robert Murphy/Debroah Dew from Mercantile Visa's and replace with Kevin Salsbury/Lori Lewis</i>
<i>Lewis/Kuziel II</i>	<i>Reappointment of Diller/McConnell to ZBA</i>
<i>Lewis/Barajas</i>	<i>Reappointment of Yoder/Kuziel II to PC</i>
	<i>Appointment of Michelle Knepp to PC</i>
<i>Barajas/Synder</i>	<i>Reappointment of Diana Yoder/Delores Yoder/Greg Tuttle to BOR</i>
<i>Barajas/Synder</i>	<i>Decline reappointment of Debra Schumaker to OSCDL</i>
<i>Barajas/Salsbury</i>	<i>Hiring of Lori Lewis as Comins Township Zoning Administrator</i>
<i>Synder/Lewis</i>	<i>Foundation Prices Increase</i>
<i>Barajas/Salsbury</i>	<i>TSC snowplow bid for 24-25</i>
<i>Kuziel II/Salsbury</i>	<i>October &amp; November Payroll &amp; Bill Ck#21742-21788</i>
<i>Salsbury/Kuziel II</i>	<i>Amend Budget as presented:</i>
	<i>Audit (101-101-803) \$450.00</i>
	<i>Social Media Manager Wages (101-101-703) \$3500</i>
	<i>Events/Social Media (101-101-908) - \$3500</i>
	<i>Mileage (101-101-860) Mileage \$74.44 (Kevin-Training)</i>
	<i>Election Supplies (101-262-740) \$779.45</i>
	<i>(Reimbursement Received for \$1700 brining cost down)</i>
	<i>Office Wage (101-264-702) \$146.01</i>
	<i>Office Supplies (101-264-740) \$107.25</i>
	<i>Town Hall Phone &amp; Internet (101-265-850) \$65.91</i>
	<i>Foundations Wage (101-276-820) \$350</i>
	<i>Fire Hall Wages (101-336-703) \$63.25</i>
	<i>Fire Building R&amp;M (101-336-930) \$667.50 Door Maintenance</i>
	<i>Steiner Museum Wages (101-804-702) \$520</i>

***Reports:***

***Treasure's Report:*** *October/November 2024*

***PC Minutes:*** *November 14<sup>th</sup>, 2024: Special Use Weaver*

***Steiner Museum Update:*** *Continuous progress is being made at the Museum with marketing and rebranding.*

***Social media:*** *Increase in following. Christmas in Fairview*

***Zoning Report:*** *3 Special Use Request Pending, 1 Zoning Permit*

***Correspondence:***

*Consumers Franchise Renewal: Due 5/2025*

***Something Fun:***

*Christmas in Fairview, Dec 6<sup>th</sup>, 2024*

***Adjournment:*** *at 8:01pm Lewis/Barajas/Salsbury/Synder/Kuziel II*

***Next Meeting:*** *January 28<sup>th</sup>, 2024 @6pm*